



Australian Government



Jobs and Skills Australia

Ministerial Advisory Board meeting – Monday 20 May 2024

Meeting communique

The inaugural meeting of the Ministerial Advisory Board was held on Monday, 20 May 2024 in Sydney. Board Members universally expressed excitement about the formation of the Advisory Board, and the opportunity to advise the Minister and the Commissioner of Jobs and Skills Australia on Australia's workforce and skills needs.

Members discussed procedural and administrative matters relating to the governance and operations of the Board. This included Authority Business procedures, conflicts of interests, forward proposed agenda items and the board meeting schedule for the remainder of 2024.

Members considered the draft Terms of Reference of the Advisory Board. Members agreed to finalise out-of-session changes which better reflect the purpose and operations of the Board, before providing it to the Minister for Skills and Training for consideration.

Members agreed to establish an Education and Training Reference Group, to provide advice to the Ministerial Advisory Board on matters relating to tertiary education and its intersection with the performance and functions of Jobs and Skills Australia. The Reference Group will be jointly chaired by Megan Lilly and Correna Haythorpe. Further details, including membership and a Terms of Reference for the Education and Training Reference Group, will be considered by the Board at a later meeting.

The Commissioner provided an update on recent and upcoming strategic activities of Jobs and Skills Australia including the implications of the Federal Budget, the review of the strategic plan and the forthcoming review of the *Jobs and Skills Australia Act 2022*. The Commissioner spoke about his first month in the role and upcoming engagements. A status update on Jobs and Skills Australia's development of the Draft Core Skills Occupations List was also provided.

The Board noted the considerable progress Jobs and Skills Australia has made in its first year against an ambitious work plan. Many projects will continue into the next financial year as the evidence base expands, and labour market and skills analysis continues.

Board members noted the progress and consultation to date in developing the draft 2024-25 work plan. Board members supported the proposed structure of the work plan and the five key outcomes for the Commissioner. The Board expressed strong support for a capacity study on the impact of artificial intelligence on jobs and skills. The Board also provided valuable insights to inform further scoping of other study ideas. This will help inform the finalisation of the 2024-25 JSA work plan.

The next meeting is scheduled for Friday 21 June 2024.

Attendees: Cath Bowtell (Chair), Megan Lilly (Deputy Chair), Liam O'Brien (Deputy Chair), Annie Butler, Correna Haythorpe, Bran Black, Natalie Heazlewood, Nyadol Nyuon, Jack Beetson, Rae Cooper, Barney Glover, Natalie James.

Apology: Luke Achterstraat.

Presenters: Damian Oliver (JSA), Joanna Reeve (JSA).